

Job Announcement

POSITION TITLE: Assistant District Attorney
LOCATION: District 17-McCurtain, Choctaw, and Pushmataha Counties
STATUS: Full-Time/ Exempt, Immediate Opening
CLOSING: Open Until Filled
SALARY: Commensurate With Experience and Qualifications

BENEFITS

Full State of Oklahoma benefits, including generous monthly allowance for health coverage, paid sick and vacation leave earned monthly. Paid holidays. (if applicable)

JOB DESCRIPTION

District 17 is seeking an Assistant District Attorney to perform a variety of professional duties involved in providing a full range of legal services related to County government operations; to prosecute criminal offenses, including misdemeanors and felonies; assist in juvenile case, including neglect, delinquency, and child in need of supervision cases; and other duties as assigned.

MINIMUM REQUIREMENTS

Requires a Juris Doctorate from an accredited law school, responsible legal experience in government, criminal and civil law preferred. Must be admitted to the Oklahoma State Bar and be in good standing.

TO APPLY:

Applicants should submit a cover letter, resume and references to the following: District Attorney

Mark Matloff

108 N Central

Idabel, OK 74745

Email to: Tammy.Toten@dac.state.ok.us

Disclaimer: This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.

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